

Filing a Complaint

1. Avenues of Redress: In most situations, law or regulation provide soldiers or civilian employees a remedy or means of redress. DA personnel must exhaust these venues before an IG can provide assistance. Once the soldier has used the available redress procedures, to include utilizing his or her chain of command, the IG assistance is limited to a review of the situation to determine if the soldier was afforded due process provided by law or regulation.
2. Content of Complaint: To assist in the review of the complaint, provide as much of the following information as possible:
 - a. Your full name, rank, duty title, telephone numbers, residence telephone number and mailing address for receipt of correspondence from the First Army Inspector General.
 - b. The nature of the allegation. Allegations or complaints must contain three elements; (1) who (2) did or failed to do (3) in violation of what law, regulation, or standard.
 - c. List key witnesses and the information they may have to support your allegation. Please include phone numbers or other information on how to contact the witnesses.
 - d. Tell us specifically what you want us to do for you!
3. Mailing Address: Send your complaint to the following address:

Headquarters, First Army
Attn: AFKA-IG
1 Rock Island Arsenal, Bldg 68
Rock Island, Illinois 61299-8400

4. Confidentiality: You may request to remain "confidential." This means your identity would not be released to the investigator without your knowledge and consent.
5. Anonymity: You also have the right to remain anonymous. If you choose to remain anonymous, we will not be able to advise you of the status or outcome of your complaint. Anonymous complaints are given the same attention as non-anonymous complaints. However, it may be more difficult to determine whether an investigation is warranted without additional information. Absolute anonymity is not guaranteed.
6. Investigative Merit: All complaints received will be reviewed to determine if an investigation is warranted. A complaint, in and of itself, does not guarantee an investigation.