



# DROIT ET AVANT

October 2003

Volume 3, Issue 1



## [Hails & Farewell](#)

## [Inspector General Corner](#)

## [United States Property & Fiscal Office \(USPFO\) News](#)

## [First Army's Division Inspectors General POCs](#)

## [FY03 Inspection Trends](#)

## [First Army's Inspectors General POCs](#)

## Hails & Farewell

**SFC Michael D. Yancey**, 92A, came to Headquarters, First U.S. Army from Schofield Barracks, Hawaii. His hobbies are playing all sports and mentoring his son, Donte, and meeting new people.



Inspector General's Corner  
**COL SAMMIE E. HASKIN**  
First United States Army

**SGM Umesh K. Dureja**, 31W, came to Headquarters, First U.S. Army from FORSCOM. I'm glad to be part of the



First U.S. Army's Family. I look forward to meeting each of you in the future.



I would like for you to remember this word: SOLDIER

- S** -- Set aside your perceptions and communicate effectively
- O** -- Observe the soldier and provide him or her adequate counseling
- L** -- Listen to them...every word they say is important
- D** -- Determine how you can help
- I** -- Replace the "I" with "We"...we work better as a team
- E** -- Evaluate yourself first and be a role model
- R** -- Remember a soldier is always watching you – set the example!  
See Hails, page 2

Let's Not Stop the Mission -

All leaders must continue to think about safety of our soldiers. If one soldier is killed or injured, we cannot fully complete our mission because we are missing an important individual. It's imperative that we focus and stress safety to our civilian work force and soldiers at all times.

See Inspector General, page 2

## Hail's (Con't)

**MAJ Douglas M. McBride, Jr.** and his family came to Headquarters, First U.S. Army from 25th Infantry Division, Schofield Barracks, Hawaii. Major McBride is the new Deputy Inspector General. On behalf of his wife, Pamela, son and daughter, Tré and Taylor, MAJ McBride looks forward to serving the soldiers and families of the First Army team.



Farewell to **SGM Frantz Aubry**, 71L, now assigned to Fort Stewart, Georgia.

Farewell to **MAJ Adrian Curtis**, 31D, who was reassigned to First Army G-3.

### HISTORY OF THE IG

The Army's IG system was conceived in war and has been maintained in peace. In 1777, George Washington determined that the Continental Army required the services of an Inspector General. At the same time, the Continental Congress decided that it also needed an IG to keep the Government informed about military affairs. The relationship of the inspectors to the military chain of command and to representatives of the Government was a delicate one. Over the years, Government agencies have resolved this delicate relationship by establishing their own fact-finding organization, like Congress' GAO and the IG, DOD. While the Army's IG system also provides information to other government agencies, it has evolved into a system that keeps commanders fully informed. It serves commanders and their soldiers through the IG functions of teaching and training, inspections, investigations, and assistance.

## DROIT ET AVANT

### Inspector General (Cont.)

Thanks for a great job of taking care of our soldiers each and every day. You're doing a tremendous job. Keep it up!

As soldiers and leaders, we must ensure that soldiers deploying to war are trained and equipped to accomplish their mission. The American people have the utmost confidence in our ability to defend this nation; don't let them down.

I would like to also take this opportunity to welcome MAJ McBride, SGM Dureja, and SFC Yancey to the First Army family.

Have a great First Army Day, AIRBORNE!

### DFAS myPay Customers Cautioned Against "Look-Alike" Sites

ARLINGTON, VA — The two million military and civilian users of myPay are being cautioned to use only the official myPay site (<https://mypay.dfas.mil>) when seeking to access pay account information.

"Personal information is valuable and should be safeguarded," said Claudia L. Bogard, director of Corporate Communications for the Defense Finance and Accounting Service. "Don't provide your personal information to any Web site unless you know it can be trusted."

Look-alike sites have recently frustrated myPay customers who have been confused by accidentally finding their way to a commercial site that is no way affiliated with DFAS or the Department of Defense.

DFAS' myPay is a secure, DFAS-operated Web site that lets active duty, National Guard, and Reserve military members, civilian employees, and military retirees and annuitants take charge of their pay accounts online.

## **Increase in the Incidental Expense Portion of the Per Diem Rate for CONUS Travel**

Ref. 41 CFR Chapter 301, Federal Travel Regulation Amendment 2003-05.

1. The effective date for this increase is 1 Oct 03.
2. This message increases the incidental expense portion of per diem rate for all localities in the continental United States (CONUS) from \$2 to \$3.
3. This change also affects the standard CONUS rate for all localities not listed in the rate tables. The new standard CONUS rate will be \$86 (Lodging \$55, M&IE \$31).
4. The standard CONUS rate is the basis of flat daily payments for en route travel for permanent changes of station (PCS) for military and civilian travelers, and for payments of temporary quarters subsistence expenses for civilians.
5. The per diem, travel and transportation allowance committee prepared editorial changes to the Joint Federal Travel Regulation (JFTR) and the Joint Travel Regulation (JTR) to reflect .this change.

### **DIVISION INSPECTORS GENERAL**

If you need assistance at the following locations, please do not hesitate to call the following Inspectors General:

#### **Points of Contact for 78th Division (TS)\**

HHC, 78<sup>th</sup> Division (TS)  
SGT Joyce Kilmer USARC  
91 Truman Drive South  
Edison, New Jersey 08817-2487

LTC David Clark  
Inspector General  
1-800-575-9073 ext 2041  
da.clark@us.army.mil

MSG Peter L. Weinrich  
Assistant Inspector General  
1-800-575-9073 ext 2041  
peter.l.weinrich@us.army.mil

SFC Maritza M. Baca  
Assistant Inspector General  
1-800-575-9073 ext 2041  
maritza.m.baca@us.army.mil

## **DROIT ET AVANT**

### **Points of Contact for HHC, 85<sup>th</sup> Division (TS)**

Commander, 85<sup>th</sup> Division (TS)  
ATTN: AFKR-TIL-IG  
1515 W. Central Road Bldg 203  
Arlington, Heights, IL 60005-2475

1-800-741-4650 ext 2112/2151  
847-506-2112/2151  
fax 847-506-2109

LTC Thomas J. Lynch  
Inspector General  
Thomas.j.lynch@usarc-emh2.army.mil

MAJ David Hamby  
Assistant Inspector General  
David.hamby@usarc-emh2.army.mil

### **Points of Contact for 87<sup>th</sup> Division (TS)**

Commander  
87<sup>th</sup> Division (Training Support)  
ATTN: AFKR-TAL-IG  
1400 Golden Acorn Drive  
Birmingham, AL 35244-1295

205-987-3922  
800-892-1450  
205-987-3905 (fax)

LTC Edward B. Oliver  
Division IG (TPU)  
Edward.oliver@se.usar.army.mil

MAJ Samuel E. Lamb  
Deputy IG (AC)  
Samuel.lamb@se.usar.army.mil

MSG Maria L. Hawkins  
Assistant IG (TPU)  
Maria.hawkins@se.usar.army.mil

**UNITED STATES PROPERTY AND  
FISCAL OFFICES (USPFO)  
FY 04 INSPECTION SCHEDULE**

27-31 Oct 03 DE  
08-12 Dec 03 SC  
26-30 Jan 04 VI  
02-06 Feb 04 TN  
23-27 Feb 04 FL  
08-12 Mar 04 MS  
12-16 Apr 04 OH  
26-30 Apr 04 NJ  
10-14 May 04 RI  
24-28 May 04 KY  
07-11 Jun 04 DC  
21-25 Jun 04 PA  
12-16 Jul 04 WV  
02-06 Aug 04 IL  
16-20 Aug 04 IN

**First U.S. Army  
FY 03 USPFO Inspection Trends**

The First US Army IG Inspection team inspects the 30 USPFOs in the First U.S. Army area. The focus of the inspections was on the procedures of the Logistics, Comptroller, and Purchasing and Contracting Divisions. The team was in a unique position to observe successful and innovative developments that states have implemented to deal with resource constraints and then pass those innovations on to other states for their consideration. In FY 03 we inspected 15 USPFOs and did 2 follow-ups. We observed the following trends:

**1. Purchasing and Contracting**

Probably the one Army appendix in the Master Cooperative Agreement (MCA) subject to greatest loss of federal dollars is the Real Property Operation and Maintenance (Real Property Operation and Maintenance (RPOM)). Real property is not being properly maintained in many states. The USPFO by regulation is instructed not to reimburse the State for any costs for a facility unless the facility is properly coded on the Facilities Inventory and Stationing Plan (Facilities Inventory and Support Plan (FISP)). The coding contains the ownership and usage of the facility. Thus, the binding media for registering support is the Facilities Inventory and Support Plan (FISP). Grants and Agreement Specialists must ensure that they validate facility codes on the latest edition of the Facilities Inventory and Support Plan (FISP). Careful differentiation must be

See Purchasing and Contracting (cont.), page 6

**DROIT ET AVANT**

**2. Comptroller**

a. The military personnel was not processing all personal actions in a timely manner which caused delays in the military pay office. Those delays impacted the following:

**Accessions.** Late submissions by Recruiters and SIDPERS caused delays in Inactive Duty Training payments for the first month of duty.

**Separations.** This delay caused separated soldiers to accrue significant SGLI debt due to discharge orders not being issued and processed in a timely manner. This may eventually affect individual's credit rating.

**Grade Changes.** Service member was not paid promptly for grade changes.

**Bonus Payments.** Bonus payment requests were submitted to military pay outside the required 30 day window.

**Impact.** Service member was not paid promptly for grade changes. Late actions do have a negative affect on retention. In the case of separations, it can affect personal credit ratings and leave a bad taste for a soldier's time in the Guard.

b. There has been a substantial reduction in interest penalties over the last few years. However, the number one cause of current interest penalties within the Guard are late submission of billing period type statements to the paying office, i.e., World Wide Purchase Card (International Merchant Purchase Authorization Card (IMPAC)), Government Travel Service (GTS). If everyone would use the 15-day rule as prescribed by DFAS-IN 37-1, improvements could continue to be made in this area.

**3. Logistics**

a. The Backorder Reconciliation (BOR) is a quarterly report that shows status of open requisitions to include shipped items. A review of BOR has found that units were not properly annotating the reports. If the BOR is not completed properly, one of three things could happen. First, the unit could pay for an item not received; secondly, the unit has lost accountability; and thirdly, the unit may order something they have already received.

See USPFO Inspection Trends (cont.), page 6

USPFO Inspection Trends (cont.)

c. Hazardous waste personnel are not forwarding completed profile sheets to the Material Identifiers prior to turn-in. This causes the Materials Identifier to reinitiate paperwork prior to turn-in to DRMO.

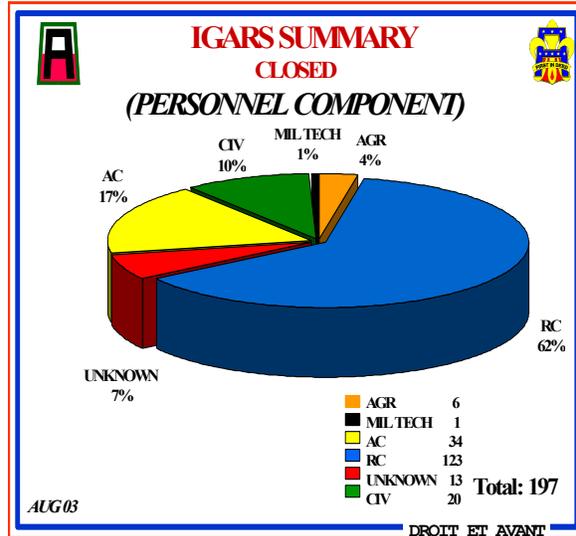
d. There is a requirement for accountable transportation forms to be audited every six months. Some audits have not been completed as required. Many states continue to have meal tickets. Recommend that those meal tickets be documented in a Memorandum for Record and then be destroyed.

**4. Mobilization Impact.** Responses to a recent e-mail sent to USPFOs show that states have mobilized a minimum of 0 personnel to a maximum of 23 key individuals. In spite of this loss of manpower, the mission continues through cross-training, additional duties, etc. This is a prime opportunity for National Guard Bureau to address non-dual status allocation ceilings with Congress.

5. The POC for the above action is Mr. Terry Lane, Chief of Inspections, DSN 797-7345 or CML 404-469-7345.

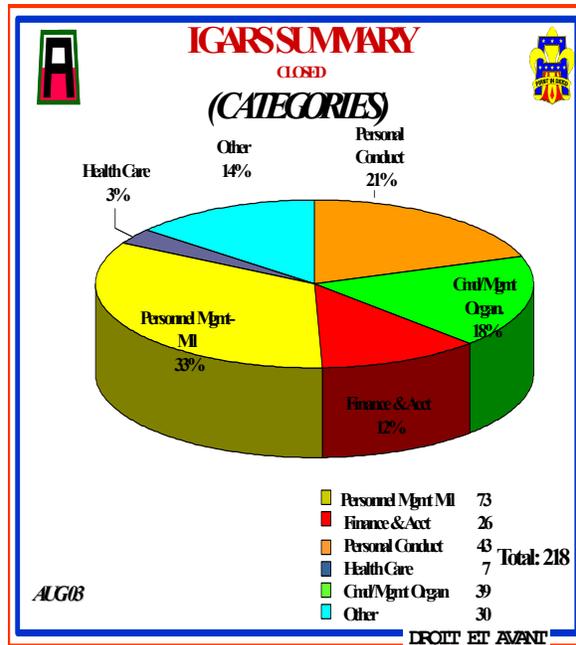
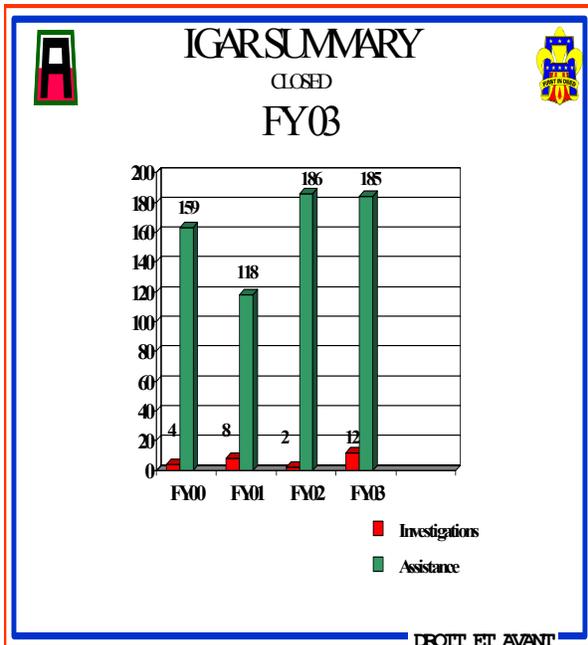
**DROIT ET AVANT**

**PERSONNEL COMPONENT CATEGORIES**



The following three slides represent a picture of IG concerns:

**FISCAL YEARS**

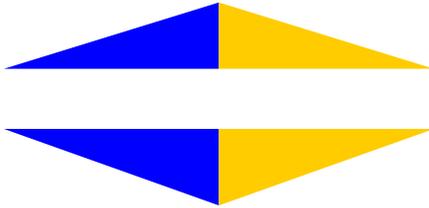


**First United States Army Office of  
the Inspector General**

**DROIT ET AVANT**

**Points of Contact**

Purchasing and Contracting  
(Cont from page 4)



made between major and minor MILCON projects (2085 funding) versus shared costs of facilities (2065 funding). The Facilities Inventory and Support Plan (FISP) is a living document and should be updated several times during the year. Controls must be in place to provide the USPFO reasonable assurance of the integrity of that document. **BOTTOM LINE:** If the Facilities Inventory and Support Plan (FISP) is not current, Federal funds could be spent for the State portion of shared costs.

<b>Name/Rank/Position/E-mail</b>	<b>Phone No. DSN Prefix: 797</b>
Sammie E. Haskin, COL Inspector General Sammie.Haskin@First.Army.Mil	404-469-7562
Douglas M. McBride, MAJ Deputy Inspector General Douglas.McBride@.....	3144
Umesh K. Dureja, SGM Inspector General SGM Umesh.Dureja@.....	7617
Debbie K. Francis, DAC Assistant IG Deborah.Francis@.....	7356
William T. Lane, DAC Chief, Inspections (USPFO) Terry.Lane@.....	7345
John E. Morris, DAC Assistant IG (USPFO) John.Morris@.....	7873
Alan W. Cotney, DAC Assistant IG (USPFO) Alan.Cotney@.....	3430
Alfred Jackson, DAC Chief, Assistance and Investigations (A&I) Alfred.Jackson@.....	3141
Susan R. Paschal, MSG Assistant IG (A&I) Susan.Paschal@.....	3142
Floyd J. Mays, SFC Assistant IG (A&I) Floyd.Mays@.....	7616
Michael D. Yancey, SFC Assistant IG (USPFO) Michael.Yancey@.....	7332

USPFO Inspection Trends  
(Cont from page 4)

b. Each state has been tasked to establish a Clothing Issue Facility (CIF) for all Organizational Clothing and Individual Equipment (OCIE). The states with the most successful program had the CIF staff involved in each unit's turn-in. This included being present for showdown inspections, replacing unserviceable equipment on the spot and segregating serviceable and unserviceable items.

**Droit et Avant (Be Right First, Then Go Forward)**  
**Published by Headquarters, First United States Army, Office of the Inspector General**  
4705 N. Wheeler Drive  
Forest Park, GA 30297-5000  
  
**LTG Joseph R. Inge**  
Commanding General  
  
**COL Sammie E. Haskin**  
Inspector General  
  
DSN 797-7562; CML 404-469-  
Fax DSN 797-7624